



The Town of Elsmere

11 Poplar Avenue, Elsmere, Delaware 19805

Phone (302) 998-2215 Fax (302) 998-9920

TOWN OF ELSMERE CODE ENFORCEMENT OFFICE FEE STRUCTURE FOR PERMITS AND OTHER CODE SERVICES

Mayor

Deborah A. Norkavage

1st District Councilman

John Jaremchuk Jr.

2nd District Councilman

Steven Burg

3rd District Councilman
President Pro-Tempor

Thomas S. Novak Jr.

4th District Councilman

Charles McKewen

5th District Councilwoman
Secretary of Council

Joann I. Personti

6th District Councilman
John Pasquale Jr.

Town Treasurer

Paul Chalfant

City Solicitor

Edward McNally

Building Permits:

	Basic fee to be Charges	Additional Fees
New Construction Base Fee	\$75.00	
additional cost per sq. ft. GFA*		\$0.31
Alterations		2.5%
Demolition Single Family/Non-residential	\$65.00	
Demolition Residential Structure, other than single family dwelling	\$65.00	
Minimum Building Permit Fee	\$90.00	

Sign Permits:

	Basic fee to be Charges	Additional Fees
Sign (base fee)	\$40.00	
additional cost per sq. ft. of sign area		\$2.50
Minimum Sign Permit Fee	\$90.00	

Mechanical & Plumbing Permits:

	Basic fee to be Charges	Additional Fees
Base Permit fee for the first \$1,000 cost valuation	\$55.00	
Additional cost per \$1,000 valuation of job cost		\$12.50
Minimum Mechanical & Plumbing Fee	\$75.00	
Water Heater Replacement Permit	\$70.00	

A Council – Manager Municipality
Located on the Net at townofelsmere.com

Electrical Permits:

	Basic fee to be Charges	Additional Fees
200 AMP or less	\$60.00	
201-400 AMP	\$75.00	
Cost per 100 AMP over 400 AMP		\$30.00
sub-feeders or sub-panels	1/4 above fees	
over 600 volts	double above fees	
<i>Rough Wire</i>		
1-25 switches, receptacles, and lighting outlets	\$40.00	
each additional 10 switches, receptacles, and lighting outlets	\$25.00	
<i>Finished Wire</i>		
1-25 switches, receptacles, and lighting outlets	\$40.00	
each additional 10 switches, receptacles, and lighting outlets	\$25.00	
Heating, cooling, cooking, appliances, equipment motors, generators, transformers, capacitors, Etc. less than 1/3 hp, kw, kva used finished wiring fee over 1/3 hp, kw, kva		
1/3 to 1.0	\$27.00	
1.1 to 5.0	\$30.00	
5.1 to 10.0	\$35.00	
10.1 to 30.0	\$40.00	
30.1 to 50.0	\$45.00	
50.1 to 100.0	\$50.00	
over 100 per hp, kw, kva	\$16.00	
Over 600 Volts	double above fees	

Signaling, Communication, and Alarm Systems:

	Basic fee to be Charges	Additional Fees
1-10 devices	\$55.00	
Each additional device		\$2.50
Minimum Fee	\$75.00	
Residential Flat Rate		
Per dwelling unit	\$95.00	

Miscellaneous:

	Basic fee to be Charges	Additional Fees
Zoning Inspections/Plans Review per hour (2hr Min.)	\$70.00	
Zoning Inspections/Plans Review Flat Rate	\$200.00	
Zoning Review Minimum Fee	\$200.00	
Municipal Code Enforcement per hour (2hr Min.)	\$70.00	
Supplemental building code inspections/plans review per hour (2hr. Min.)	\$70.00	
Fire maintenance inspections/investigations per hour (2hr. Min.)	\$70.00	

*GFA = Gross floor area which is defined as the total square footage of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with a floor to ceiling height of 6'6" height or more.

Adopted as Resolution 10-04 on January 14, 2010